



**APrIGF Multi-Stakeholder Steering Group (MSG) Meeting
1 March 2015 (Sunday)**

AP* Retreat, Room 412, Fukuoka International Congress Center, Fukuoka
14:00 – 15:00 (UTC+9 Japan Standard Time)

Attendees(30):

MSG Members (On-Site)

Edmon Chung, DotAsia Organisation (Technical)
Hiro Hotta, JPRS (Private Sector)
Izumi Okutani, JPNIC (Technical)
Jia-Rong Low, ICANN (Technical)
Kenny Huang, TWNIC (Technical)
Kuek Yu Chang, ICANN (Technical)
Kuo Wei Wu, NII-EPA (Technical)
Paul Wilson, APNIC (Technical) - **Chair**
Rajnesh Singh, ISOC APAC (Civil Society)
Youn Jung Park, SUNY Korea (Academia) – **Vice Chair**

MSG Members (Remote)

Chester Soong, ISOC Hong Kong (Civil Society) – **Vice Chair**
Duangthip Chomprang, ISOC (Civil Society)
Hong Xue, Beijing Normal University (Academia)
Noelle De Guzman, ISOC (Civil Society)
Penghwa Ang, SiRC (Academia)
Shreedeeep Rayamajhi, Nepal (Civil Society)

Other Attendees

Aashish Verma, Achromic Consulting Pvt. Limited
Amelia Yeo, ISOC APAC
Choon Sai Lim, SGNIC
Duncan Macintosh, APNIC
Endo Atsushi, JPRS
Gihan Dias, University of Moratuwa
JaeChul Sir, KISA
Jordan Cater, Internet NZ
Kilnam Chon, KAIST
Naveed Haq, ISOC APAC
Rinalia Abdul Rahim, ICANN
Sweet Mae Monteclaro, AIT
Tommy Matsumoto, Japan
Yuri Takamatsu, JPRS

APrIGF Secretariat:

Yannis Li, DotAsia Organisation

Local Host of 2015:

Alex Ip, China-Macao Resources Advertising & Exhibition Co., Ltd., Macau

Agenda:

1. Secretariat Updates
2. Minutes and Action Items Review
3. Selection of 2016 Local Host
4. Election for Chairs of 2015
5. Preparation for APrIGF Macao 2015
 - Updates from Local Host
 - Themes
 - Selection of workshop proposals
 - Outcome Statement
 - Fellowship
6. A.O.B

Proceedings:

1. Secretariat Updates

- Secretariat provided a brief updates as below:
 - Current MSG membership: 58 members
 - Sub-Region Distribution -
East Asia 38%; South East Asia 14%; South Asia 31%; Oceania 17%
 - 256 subscription on discuss@aprigf.asia
 - MSG Meeting archives is available at <http://aprigf.asia>
 - Meeting archives of Delhi 2014 is available at <http://2014.rigf.asia>
 - Macao 2015 is now calling for workshop proposal at <http://2015.rigf.asia>
 - Secretariat also called for participation on MSG and National IGF information.

Discussions:

- Hotta raised a question on the definition of “National IGFs” since there might be more than one IGF initiative in some geographical or territorial areas or economies.
- While Wilson noted that it would be difficult to change the terminology decided by the UNIGF office in Geneva, Wu suggested that we could modify the term “National IGF” for the Asia Pacific region and feedback to Geneva to accommodate the multiple multi-stakeholders Internet Governance discussion initiatives. There is a general agreement that the word “local IGF” may be better to use since “national IGF” may be a disputed term in some economies.

2. Minutes and Action Items Review

- **Minutes Approval** - The minutes of 16 Jan 2015 meeting has been reviewed and adopted.
- **Action Items Review** -
 1. Secretariat has resolved the technical issue and archived the adobe

- recordings of Dec 17 meeting to the APriGF website.
2. Further discussion on the process in developing an Outcome Statement is scheduled into agenda item 5.
 3. Chrompang has drafted the voting rules review with the proposed election schedule and further updates to be made at agenda item 4.
 4. Secretariat has already forwarded all EOI received regarding IGF secretariat fellowship to the IGF secretariat.
 5. Secretariat circulated MSG meeting details for AP* retreat Fukuoka & set upcoming meeting schedules.
 6. Updates about YIGF and the possibility of fellowship support will be provided in agenda item 5.

3. Selection of 2016 Local Host

- **Secretariat Updates** - The RFP of 2016 Local Host has been opened from 29 Sep 2014 to 30 Jan 2015. There are 2 proposals received from the below organizations:
 - National Information Infrastructure Enterprise Promotion Association (NIIEPA), Taipei
 - Achromic Point Consulting Pvt. Ltd, New Delhi
- Wu and Verma representing NIIEPA and Achromic respectively gave a short presentation to the MSG members outlining their proposals. Secretariat has summarized the brief information of the 2 proposals as below.

Organization	National Information Infrastructure Enterprise Promotion Association (NIIEPA)	Achromic Point Consulting Pvt. Ltd
Geographical Location	Taipei	New Delhi
Contact Person	Ms. Yu-Min Lynn / Mr. Kuo Wei Wu	Mr. Aashish Verma
Suggested Dates	17-19 August 2016	5-8 July 2016
Suggested Venues	A. National Taiwan University of Science and Technology (NTUST) B. Cathay Financial Conference Hall C. NTUH International Convention Center	The Lalit Hotel (5-star Hotel in Central Delhi)
Estimated Budget	\$141,350USD (APriGF) + \$32,900USD (yIGF) Total = \$174,250 USD	\$176,555USD (APriGF) + \$199,032USD (yIGF) Total = \$375,587USD

Questions for NIIEPA's Proposal:

- Wilson asked when information of accommodation options and costs will be available so that choices could be made. Wu replied that there are many hotels of different rankings available and information could be made available to the MSG within 1 month from the confirmation of selection result.
- Chung commented that the hotel details shall be related to the confirmation of proposed date of August, which also correlates with the 2016 UNIGF dates. Wilson and Okutani answered that the decision of whether 2016 UNIGF will be continued is still under the WSIS+10 discussion process and there is a slight inclination to be approved but not

officially confirmed yet.

Questions for Achromic's Proposal:

- Singh asked Verma what number of participants is assumed for estimating catering cost. Verma replied that the catering cost covered 400 pax in 1 main hall with 80-100 pax each for 4 small halls.
- Dias commented that it is appropriate to hold the APrIGF 2016 in South Asia consecutively.
- Ang asked how Verma going to raise funding. Verma answered that they plan to reach out to large corporates and collect delegate fee from APrIGF participants.

Discussions:

- Chung commented in regard to Dias's comment that it is important to strike a balance between sub-region consideration and engaging new cities.
- Singh concerned about the high catering cost and the fund raising capability of the Achromic's proposal. He also pointed out that the proposed date falls during the Eid period of Delhi in 2016.
- Hong asked how the 2016 estimated cost compares to the 2014 meeting. Secretariat replied that the approx. budget was USD 270,000 for 2014.
- Ang concerned that Achromic does not have prior exposure to any APrIGF meetings. Wilson seconded the concern yet added that we shall not exclude or rule out the any new engaging parties.
- Singh raised an issue on VISA application that Taiwan does not have commission in every country.

Decision:

- Wilson asked whether the MSG is ready to make a decision or prefer to pursue more clarifying questions to both proposals.
- Chung proposed to accept the NIEPA's proposal and encourage Achromic to join the 2015 & 2016 meetings and submit proposals to host future APrIGFs.
- Hotta, Ang, Rayamajhi, Chrompang seconded the proposal.
- There is a consensus reached to select NIEPA as the 2016 local host.

Action Items:

- Secretariat to inform the proponents on the selection result and make the announcement.

4. Election for Chairs of 2015

• Secretariat Updates –

There are 2 chairs with term ending in Macao 2015 as below:

- Chair: Mr. Paul Wilson, Director General of APNIC (Technical)
- Vice Chair: Ms. YJ Park, Professor, SUNY Korea (Academia)

Hence 2 chair vacancies available as below:

- 2-year term Chair position
- 2-year term Vice Chair position

The below timeline was adopted on 16 Jan meeting:

April 1-30 Nomination for Candidates

May 13 Voting Period Begins
 Jun 17 Voting Period Ends
 Jul 1-3 Result Ratifications at APriGF Macao 2015

- A sub-committee has been formed in the previous meeting to review the voting rules and procedure which includes Wilson, Aizu, Chrompang, and Langdon-Orr.

Action Item:

- The discussion of voting rules & procedure review will be deferred to the mailing list due to the time constraint of this meeting.

5. Preparation for APriGF Macao 2015

• **Local Host Updates -**

- Confirmed Meeting Venue: Conrad Hotel, Sands Cotai Central
- Meeting Room Capacity: 1,081sqm
- Confirmed Accommodation: Holiday Inn Macao, Sands Cotai Central
- Hotel Conference Rate: USD120.56 net per night
- YIGF Accommodation: Youth Hostel of Education & Youth Affairs Bureau (Capacity: 100 pax); Cost: USD20 per night (4-bed room)
- Registration will be available in mid March
- Budget Estimation:

Accomodation	USD 29,847.17
Venue Rental	included in meeting package
Internet	USD 10,014.96
Equiment	USD 27,172.78
Docoration hardwear	USD 441.28
Interpreter	USD 8,863.24
Video Streaming	USD 1,577.36
Live Subscribe	USD 15,022.44
YIGF	USD 2,353.52
Total	USD 95,292.75

- VISA invitation request could be submitted to alexip@cmrae.com

• **Themes -**

- Wilson suggested to adopt the overarching and sub-themes of global IGF as the working set for Macao 2015.
- Okutani suggested to consider incorporating the discussion “connecting the next billion” somewhere.
- Chon suggested to incorporate RightsCon at Manila (24-25 March) output to Macao 2015 and extend the workshop proposal submission deadline to late March.
- Wu strongly encouraged the Asia Pacific community to participate in the IANA stewardship transition discussion as the CWG IANA will submit their proposal in June so APriGF Macao 2015 in early July will be a good timing. Okutani suggested creating an online engagement opportunity to ensure people have chances to learn about it in advance and build the discussion online. Wu suggested to have someone to consolidate the different transition proposals for comparison and discussion.

Action Items:

- Adopted the global IGF overarching themes and sub-themes with the addition of IANA stewardship transition as Macao 2015 working themes.
- Deferred the discussion of Selection of workshop proposals, Outcome Statement and Fellowship to mailing list and next meeting.

6. A.O.B

- **Updates of IGF** – Okutani, MAG member of global IGF provided an update.
 - In Dec 2015, there will be a UN General Assembly to approve the renewal of UNIGF and its mandate. Therefore the MAG is focusing on demonstrating specific output and especially on inter-sessional work from last year such as the Best Practice Forum. 6 themes of the BPF has been identified. There will be online discussions with working groups and the general directions of the best practices will be agreed at the face-to-face meeting. A document will then be compiled and distributed to different stakeholders including governments, technical community and others.
 - There is a new idea of clear policy messages to be released based on the themes put up in the main session, e.g. WSIS review, IGF Mandate.
 - The MAG called for better collaboration between global and regional & local initiatives and to have common horizontal themes. The theme has not been finalized but one of the strong preferences is “Connecting the Next Billion”. It is encouraged that APrIGF community could incorporate this and feed the output into the global discussion
 - The MAG is trying to strategize the outreach and convince delegates attending the UN General Assembly in Dec on the effectiveness of UNIGF.

Action Item:

- Okutani to share the documents and references of the outreach messages to the APrIGF community for further distribution to their respective government representatives attending the UN General Assembly.

Summary of Actions Items

1. Adopted and archived the minutes of 16 Jan 2015 meeting.
2. Secretariat to inform the proponents on the selection result and make the announcement.
3. Deferred the discussion of voting rules & procedure review to the mailing list.
4. Adopted the global IGF overarching themes and sub-themes with the addition of IANA stewardship transition as Macao 2015 working themes.
5. Deferred the discussion of Selection of workshop proposals, Outcome Statement and Fellowship to mailing list and next meeting.
6. Okutani to share the documents and references of the outreach messages to the APrIGF community for further distribution to their respective government representatives attending the UN General Assembly.

The next meeting date and time is to be determined by doodle poll.