Attendees (20):

<u>MSG Members</u>
Ali Hussain, Pakistan Information Security Association (PISA) (Private Sector)
Arun Sukumar, Observer Research Foundation (Civil Society) - **Vice-Chair**
Babu Ram Aryal, ISOC Nepal (Civil Society)
Cheryl Langdon-Orr, ICANN (Civil Society)
Chester Soong, Internet Society Hong Kong (Civil Society) - **Vice-Chair**
Hiro Hotta, JPRS (Private Sector)
Hong Xue, Beijing Normal University (Academia)
Kelvin Wong, ICANN (Technical)
Maureen Hilyard, At-Large Committee, ICANN (Civil Society)
Mohammad Kawsar Uddin, Internet Society Bangladesh Dhaka Chapter (Civil Society)
Mohit Saraswat, Pepsi- Dubai Refreshments (PepsiCo Bottler) (Private Sector)
Noelle de Guzman, Asia Pacific, Internet Society (ISOC) (Civil Society)
Paul Wilson, Asia Pacific Network Information Centre (APNIC) (Technical) - **Chair**
Peng Hwa Ang, Singapore (Academia)
Sylvia Cadena, ISIF Asia (Technnical)

<u>Non-MSG Members</u>
Connie Chan, APNIC (Technical)
Klee Aiken, APNIC (Technical)

APrIGF Secretariat:
Maggie Lo, DotAsia Organisation
Yannis Li, DotAsia Organisation

Local Host of 2016:
Sean Lee, NIIEPA (Technical)
Sophie Liang, NIIEPA (Technical)

Agenda:
1. Minutes and Action Items Review
2. Taipei 2016 Preparation
   - Local Host Updates
   - Workshop Evaluation Results
   - Fellowship Committee Updates

- APILP Discussion
3. AOB

Proceedings:

1. Minutes and Action Items Review

- Secretariat has circulated the potential merger suggestions and ask for MSG discussion.
- Secretariat has followed up the APILP discussion on MSG mailing list.
- Secretariat has prepared the Fellowship Report for download on Adobe.
- Minutes of 30 Mar, 2016 have been reviewed and adopted.

Action Items:
- Reviewed and adopted minutes of 30 Mar, 2016.

2. Taipei 2016 Preparation

Local Host Updates

- Local host updated that there are 235 registration so far (from over 20 countries/economies).
- Local host has prepared an estimation of the travel costs of the fellows, which is USD16,100 in total.
  - Hotel (Cosmos Hotel Taipei) Cost estimation USD106.25 /night * 4 nights * 13 candidates (assumption) = USD5,525
  - Airfare: USD10,575
- Local host provided few suggestions to the MSG/Fellowship Committee:
  - Should request the selected fellows to confirm their attendance in the upcoming APrIGF Taipei before June 24.
  - Should set up a penalty for those who cancel the trip with no reason.
  - Should provide support for both airfare and accommodation to encourage participation, the number of selected fellows might therefore be reduced.
- Local host also provided the following information to APILP programs:
  - Can consider moving the Opening Ceremony to the timeframe of 10:30am~12.00pm in order to leave more time for participants to get to the venue and complete their event check-in.
  - Dinner reception will be arranged by local host on July 27, scheduled from 18:30~20:30 (by invitation only).
  - A cocktail party @Taipei 101 Building hosted by the sponsor is in the discussion process, and will be most likely scheduled in the evening of July 28 (by invitation only, confirmed details will be disclosed when available).

Workshop Evaluation Results

- Secretariat reported that she has informed the top-30 WS organizers about the acceptance of their WS and the suggested mergers but she will inform the stand-

- by sessions organizers later after the meeting as she has received confirmation from the top-30 organizers.
- Secretariat proposed that the accepted workshop results will be released online by end of this week.
- Wilson asked about the actual scheduling; Secretariat replied that the agenda is intended to be published next week but she will circulate the drafted agenda before it is confirmed after next MSG meeting.
- Secretariat raised a question from the WS organizers about the merger of WS #68 (general discussion on Internet Governance), #63 and #62. The organizers have agreed to coordinate but question about the rationale behind the merger suggestion.
- Secretariat added that WS#63 and #62 rank lower in scores and suggested to follow up with the Committee member who suggested the merger.
- Wilson suggested that a provisional list of workshops can be announced first and further updates can be done afterwards.

Action Items:
- Secretariat to inform the stand-by session WS organizers and ask for their confirmation before the online announcement of workshop agenda.
- Secretariat to confirm again with Committee member and the WS organizers about the merger of WS#68, #63 and #62.

Fellowship Committee Updates

- Secretariat said that the fellowship is not finalized yet and requires discussion, adding that current estimation of the travel cost is based on 4 nights which has not accounted for an early arrival for APILP on Day0 yet.
- Hong suggested that fellowship may primarily consider LDCs and should not be applicable to developed economies.
- Secretariat shared the Fellowship Report showing the proposed shortlisted fellows and explained the list:
    - Pink highlighted: WS organizers
    - Blue highlighted: Speakers of selected WS
    - Green highlighted: Others
    - Red highlighted: Repeated fellows from Macau
    - Yellow highlighted: Part of WS mergers but of lower priority
- Secretariat noted that local host promised USD15k of funding support at the beginning, adding that the top-10 suggested fellows are all workshop organizers and their travel costs already add up to USD15k.
- Secretariat marked the applicants who have the same average scores with the consideration of the priority tier.
- Secretariat also mentioned that there are applicants who stated whether they will host the workshop depends if they can get the fellowship.
- Secretariat also mentioned the applicants who can be considered if there are more funding available.
- Hussain thinks if funding allows, partial fellowship can be granted to those who are worth inviting.

- Secretariat said that the current fellowship list is not finalized and it still needs discussion on the shortlisted applicants.
- Wilson asked who the Chair of the fellowship committee is and asked for explanation in details about the evaluation process; Secretariat replied that no Chair has been elected from the Fellowship Committee and that the Fellowship Report was generated by her based on the evaluation scores and past discussion among Committee members.
- Wilson asked if any Committee member can volunteer to explain more.
- Wilson questioned about the timeframe for the Fellowship Results.
- Secretariat replied that it should finalized asap for logistics and visa arrangements, adding that WS organizers are suggested to finalize their speakers before 9th May, which may also help to finalize the list of fellows.
- Soong said that he will try to draft something as supporting information to the MSG, which is open to Committee members' correction and further suggestions.

Action Items:
  ▪ Fellowship Committee to come up with a finalized suggestion of accepted fellowship asap, targeting to be before next MSG meeting.

APILP Discussion

- Secretariat concluded from the comments on MSG mailing list that there is tendency to keep the APILP program on Day 0.
- Secretariat added that local host has already secured the room but discussion on program content is needed.
- Wilson confirmed that it is a final consensus that APILP will be on Day0 now.
- Wong said there are still some decisions need to be made regarding the program content.
- Wilson suggested Wong to initiate the discussion on the MSG mailing list.
- Ang said that they are to input to renew content and speakers. Besides, they will observe how APSIG is doing and if APSIG does well, APILP could come under APSIG too.

Action Items:
  ▪ Wong to initiate discussion on APILP programs on MSG mailing list.

Summary of Actions Items

  ▪ Reviewed and adopted minutes of 30 Mar, 2016.
  ▪ Secretariat to inform the stand-by session WS organizers and ask for their confirmation before the online announcement of workshop agenda.
  ▪ Secretariat to confirm again with Committee member and the WS organizers about the merger of WS#68, #63 and #62.
  ▪ Fellowship Committee to come up with a finalized suggestion of accepted fellowship asap, targeting to be before next MSG meeting.
  ▪ Wong to initiate discussion on APILP programs on MSG mailing list.

  The next meeting will be held on 27 Apr (Wed) 2016 at 4:00 - 5:00 (UTC).