APrIGF Multi-Stakeholder Steering Group (MSG) Meeting
19 Apr 2017 (Wednesday)
Adobe Connect
04:00 – 05:00 (UTC)

Attendees (25):
MSG Members
Ali Hussain, Pakistan Information Security Association (PISA) (Private Sector)
Chester Soong, ISOC Hong Kong (Civil Society) – Vice Chair
Edmon Chung, DotAsia Organisation (Technical)
Gunela Astbrink, ISOC Australia (Civil Society)
Hiro Hotta, JPRS (Technical)
Hong Xue, Beijing Normal University (Academia)
Izumi Aizu, Institute for InfoSocinomics, Tama University (Civil Society)
Izumi Okutani, JPNIC (Technical)
Jianne Soriano, NetMission.Asia, Hong Kong (Civil Society)
Joyce Chen, ICANN APAC Hub (Technical)
Kenta Mochizuki, Yahoo Japan Corporation (Private Sector)
Leonid Todorov, APTLD (Technical)
Maheeshwara Kirindigoda, Uva Province Governor's Office - Sri Lanka (Government)
Maureen Hilyard, At-Large Member of ICANN (Civil Society)
Mohit Saraswat, Pepsi- Dubai Refreshments (PepsiCo Bottler) (Private Sector)
Noelle de Guzman, ISOC APAC Bureau (Civil Society)
Paul Wilson, Asia Pacific Network Information Centre (APNIC) (Technical) – Chair
Rajnesh Singh, Internet Society APAC Bureau (Technical)
Shibendu Debbarma, Tripura University (Academia)
Shreedeep Rayamajhi, Rayznews (Civil Society)
Zakir Syed, SAMENA Telecommunications Council (Civil Society)

Non-MSG Members
Connie Chan, APNIC (Technical)
Klee Aiken, APNIC (Technical)

APrIGF Secretariat:
Yannis Li, DotAsia Organisation
Local Host of 2017:
Arthit Suriyawongkul, Netizen (Civil Society)

Apologies for absence sent in advance (4):
Satish Babu, Computer Society India (Civil Society)
Kelvin Wong, ICANN APAC Hub (Technical)
Duangthip Chomprang, GITEC (Civil Society)
Sylvia Cadena, APNIC (Technical)

Agenda:
1. Agenda Review (Chair)
2. Minutes and Action Items Review (Chair)
3. 2017 preparation
   - Local Host Updates (Arthit/Secretariat)
   - Fellowship Committee Updates (Aris/Maureen)
   - Workshop Evaluation Updates (Cheryl/Chester/Secretariat)
4. 2018 Local Host Poll Result
5. AOB

Proceedings:

1. Minutes and Action Items Review
   - Adopted minutes of 05 Apr 2017 MSG meeting
   - The mailing list for Prep-day sub-group has been created and Kelvin Wong has already started the discussion with representatives.
   - No responses received from Vanuatu yet so far on the financial updates.
   - 2018 local host selection poll has been closed.

Action Items:
- Adopted minutes of 05 Apr MSG meeting

2. 2017 Preparations

Local Host Updates
- **Venue** - The venue is confirmed and locked down.
- **Accessibility** – Working on shuttle bus accessibility while the venue is fully accessible now.
- **Website** - The website is pending updates with the latest information which is expected to be completed by this Friday. The website will be mapped to the domain [http://2017.aprigf.asia](http://2017.aprigf.asia) according to the instructions from the secretariat.
- **Internet** - Local Host enquired about the bandwidth required and secretariat quoted from the RFP to Local Host for 2017 that “the minimum uplink of 20Mbps is required to support the simultaneous Internet access of all participants”. Wilson added that a separate Internet provision for live streaming is not compulsory but enough bandwidth is important. Soong added that a dedicated event network apart from the normal university wifi is preferred.

- **Sponsor** – Local Host enquired about the regional support available. Secretariat responded that APNIC and Internet Society APAC bureau has both supported for the Fellowship Program and the secretariat has also reached out to Google regional office on Asia Pacific Legislative Roundtable (APLR) specifically but yet to be finalized. Secretariat encouraged local host to also reach out to their local offices which Google happened to sponsor separately in Taipei for both offices.

- **Registration** - Secretariat also projected the registration form ready to be launched with the website on screen.

**Action Items:**
- Local host to work on the website updates by 21 Apr (Fri).
- Local host to reach out to local sponsors and work with secretariat on the logo placement on website.

**Fellowship Committee Updates**

- Hilyard thanked the Fellowship Committee for the hard work on evaluation, APNIC, ISOC and local host on the funding contributions and secretariat on the assistance provided. Below are the key updates:
  - Evaluation has been completed and selected 50 fellows out of the 163 total applications received.
  - Gender balance – 25 males and 25 females
  - A good distribution of economies
- No objection or concern from the MSG.
- Secretariat will move on to email the selected fellows as attached list on the Full Fellowship Offer covering below items:
  - Twin-shared accommodation
  - Economy Return Ticket (Reimbursement on-site)
  - Breakfast Cash Allowance (Give on-site)
Action Items:
- Secretariat to inform the selected fellows on the full fellowship offer.

Program Committee Updates
- Soong updated that the Program Committee has completed scoring and yet to finalize the result. Below are the key progress highlights:
  - 18 sets of completed scores from Program Committee members
  - 29 session slots available excluding Opening, Closing Plenary, and NRI session
  - Format distribution of the top 29 workshop proposals - 17 Panel, 2 roundtable, 4 open forum, 2 BoF, 1 Hackathon, 2 Workshop
  - Further analysis will be done on the distribution of topics and sub-themes.
  - Some sessions currently have less than one or no speakers confirmed yet
A program committee call will be held next week to finalize the selected workshop list

Discussions
- Program Committee raised 2 questions:
  - Shall more than 1 workshop proposal from the same organizer be accepted for those scored high?
  - Shall the selection favor proposals with more confirmed speakers or allow workshop organizer to confirm and update their speakers before we finalize the list?
- Wilson suggested that we allow up to 2 workshop proposals to be accepted from the same organizer. He further declared his conflict of interest that APNIC submitted two workshop proposals that are on the accepted list.
- Xue agreed that proposals with more confirmed speakers shall be favored
- Singh echoed his agreement to Wilson and Xue on both questions. Hilyard, Okutani and Hotta also showed their support. Okutani added that the global IGF limitation is 3 proposals per organizers to be accepted and therefore setting a limit of 2 for APriGF is reasonable.
- Okutani suggested to implement a merit point scheme for workshop organizers in future CFP on subsequent proposals submission.
- Soong proposed that we give a 1-week period for workshop organizers to update on their speakers confirmation status. Consensus reached among the MSG considering that some of the organizers might not have managed to confirm their speakers at the time of submission.
- Okutani enquired about the timeline of result announcement to workshop organizers and suggested to inform the organizer about the delay.
- Astbrink asked if workshop organizers cannot confirm speakers within the 1-week deadline, will their proposals be demerit. Wilson suggested that Program Committee to discuss and decide on this.

Action Items:
- Program Committee to finalize the selected workshop proposals list.
- Secretariat to inform all workshop organizers on the delay of result announcement.

3. 2018 Local Host Discussion
- The result is available at [http://igf.asia/2018host](http://igf.asia/2018host)
- A total of 23 responses received.
- Vanuatu (13 votes) vs Russia (10 votes)
- The MSG has ratified the result and concluded that Vanuatu to be selected as the 2018 local host.

Action Items:
- Secretariat to draft a Letter of Commitment template for the 2018 local host to sign back.
- Secretariat to inform Vanuatu and Russia on the result and announce publicly once receiving the signed letter of commitment from Vanuatu.
• **AOB**
  ▪ None.

**Summary of Actions Items**

• Adopted the minutes of 5 Apr 2017 meeting.
• Local host to work on the website updates by 21 Apr (Fri).
• Local host to reach out to local sponsors and work with secretariat on the logo placement on website.
• Secretariat to inform the selected fellows on the full fellowship offer.
• Program Committee to finalize the selected workshop proposals list.
• Secretariat to inform all workshop organizers on the delay of result announcement.
• Program Committee to finalize the selected workshop proposals list.
• Secretariat to inform all workshop organizers on the delay of result announcement.
• Secretariat to draft a Letter of Commitment template for the 2018 local host to sign back.
• Secretariat to inform Vanuatu and Russia on the result and announce publicly once receiving the signed letter of commitment from Vanuatu.

  *The next meeting will be held on 3 May (Wed) 2017 at 4:00 - 5:00 (UTC).*