APrIGF Multi-Stakeholder Steering Group (MSG) Meeting
3 May 2017 (Wednesday)
Adobe Connect
04:00 – 05:00 (UTC)

Attendees (20):
MSG Members
Aris Ignacio, Southville International School and Colleges (Academia)
Bikram Shrestha, Internet Society Nepal Chapter (Civil Society)
Chester Soong, ISOC Hong Kong (Civil Society) – Vice Chair
Cheryl Langdon-Orr, At-Large Member ICANN (Civil Society)
Edmon Chung, DotAsia Organisation (Technical)
Hong Xue, Beijing Normal University (Academia)
Jahangir Hossain, Internet Society Bangladesh Dhaka, Bangladesh (Civil Society)
Maureen Hilyard, At-Large Member of ICANN (Civil Society)
Mohit Saraswat, Pepsi- Dubai Refreshments (PepsiCo Bottler) (Private Sector)
Noelle de Guzman, ISOC APAC Bureau (Civil Society)
Paul Wilson, Asia Pacific Network Information Centre (APNIC) (Technical) – Chair
Rajnesh Singh, Internet Society APAC Bureau (Technical)
Satish Babu, Computer Society of India (Civil Society)
Shibendu Debbarma, Tripura University (Academia)
Shreedeep Rayamajhi, Rayznews (Civil Society)
Zakir Syed, SAMENA Telecommunications Council (Civil Society)

Non-MSG Members
Connie Chan, APNIC (Technical)

APrIGF Secretariat:
Yannis Li, DotAsia Organisation

YIGF Facilitators:
David Ng, DotAsia Organisation (Technical)
Sherry Shek, NetMission.Asia (Civil Society)
Local Host of 2017:
Absent

Apologies for absence sent in advance (2):
Joyce Chen, ICANN APAC Hub (Technical)
Duangthip Chomprang, GITEC (Civil Society)

Agenda:
1. Agenda Review (Chair)
2. Action Items Review (Chair)
3. 2017 preparation
   - Local Host Updates (Arthit/Secretariat)
   - YIGF updates (Sherry)
   - Program Committee Updates (Cheryl/Chester)
   - Fellowship Committee Updates (Aris/Maureen)
   - Drafting Committee Updates
4. MSG Chairs Election 2017
5. IGF Geneva 2017
6. AOB

Proceedings:

1. Minutes and Action Items Review
   • The minutes of 19 Apr MSG meeting has yet to be circulated by the Secretariat
   • Website of http://2017.aprigf.asia is ready now with registration opened
   • All fellows have accepted the offer
   • Secretariat already informed workshop organizers about the delay
   • The letter of commitment template has been sent to Vanuatu local host and awaiting return.

Action Items:
• Secretariat to circulate the minutes of 19 Apr MSG meeting.

2. 2017 Preparations

YIGF Updates
• **Theme:** “How Social Media Shapes Our Mind”
• **Topic discussion** will focus on the policies of social media and yet to be decided on whether narrowed to advertisement or reporting mechanisms
• **Website** has been launched with http://www.yigf.asia
• **Registration** is now open until 21 May and MSG members are encouraged to help spread the word.
• **Youth Fellowship** is available this year with the local host support and an approximate of 20 regional youth could be supported according to estimation.

**Action Items:**
- MSG members to help share the news on YIGF youth fellowship application.

**Program Committee Updates**
- Secretariat has projected the below draft agenda on the shared screen:
• Soong updated that
  ▪ 4 set of merger options have been discussed
  ▪ Merger 1 requested to be unmerged while other mergers agreed to host the session collaboratively
  ▪ Secretariat helped informed the initial round of accepted workshop organizers
  ▪ Most of the selected workshop organizers confirmed their commitment to host the workshop except a few unable to confirm their speakers
  ▪ Secretariat confirmed that 2/3 of the selected workshops already progress with speakers invitaitions and have 2-3 confirmed speakers.
  ▪ Secretariat updated that only 3 workshop proposers have not responded

• Sub-themes:
  ▪ Access, Empowerment & Diversity
  ▪ Cybersecurity, Privacy & Safer Internet
  ▪ Digital Economy & Enabling Innovations
  ▪ Human Rights Online
  ▪ Others

• Current draft agenda has 4 additional slots available which is the 4 black squared sessions that are not confirmed yet.
• 4 additional workshops have been identified and yet decisions have not been finalized by the Program Committee
• Secretariat added that the Program Committee targets to finalize the result by end of the week and inform the additional workshop organizers
• Secretariat proposed to publish the preliminary agenda early next week once we have informed all workshop organizers. Wilson supported to publish the agenda as soon as possible and asked the secretariat to share the program with the MSG as well.

**Action Items:**
• Program Committee to finalize the additional selected workshop proposals.
• Secretariat to circulate the current draft agenda with the MSG list
• Secretariat to inform the final selected additional workshop organizers and publish the provisional agenda online early next week.

**Local Host Updates**
• Secretariat mentioned that the local host has sent in apologies earlier with a clash of meeting which they might join late.
• Secretariat provided a brief update on behalf of the local host instead:
  ▪ **Venue** –
    1 x Grand Hall (700 pax)
    2 x Lecture Theatre (400 pax)
    2 x Workshop Room (100 pax)
    1 x Secretariat Room (20 pax)
  ▪ **Hotel** - Listed on 2017 website but yet to update with booking method
- VISA – Chulalongkorn University will be responsible to provide the invitation letter. Request could be sent to visa@aprigf.asia.

Fellowship Committee Updates
- Aris updated that the all fellows have confirmed the offer and currently in VISA application process.
- An open call of Buddy Program will soon be sent out by the Secretariat which 10 buddies are required.
- Hilyard added that the Fellowship Committee also suggested to organize a pre-conference webinar with the fellows and buddy as well as provide the self-paced ISOC Online Course for the fellows.
- Hilyard added that a correspondence has been received by the secretariat from Mr. Mohammad Abdul Haq, Bangladesh IGF complaining about the choices of Bangladesh fellows are unknown to him and that the process is therefore improper with below standard selection criteria. Hilyard asked if the MSG shall respond to the correspondence as a whole.

Discussions:
- **Pre-Conference Webinar** - Wilson asked for clarifications about the pre-conference webinar which secretariat replied that it was separate from the ISOC online course and is part of the Fellowship Program 2017 to introduce fellows and buddies in advance. Fellowship Committee is assumed to have the responsibility to organize the webinar.
- **ISOC Online Course** - Hilyard added that the suggestion for the ISOC Online Course is to allow all fellows to have same basic knowledge level. Singh confirmed that ISOC will be able to support 50 fellows for the moderated course similar to APIGA which shall start on 1 Jun and require a list of fellows with details 2-week prior to set up the account. Unanimous support and thanks from the MSG to ISOC on the support.
- **BIGF Correspondence** –
  - Wilson commented that it is sensible to provide an endorsed response from MSG & Fellowship Committee to BIGF which outlined the process taken and transparency. Wilson added that it is important to have formality and respond and asked Fellowship Committee asked to prepare a draft for MSG to comment.
  - Hilyard added that it is a perception of process since some of the wrong selection that Haq implied . Wilson indicated the importance to emphasize the selection is a result of a transparent and open process.
  - Langdon-Orr commented that we need to make it clear that no one cohort within any one country or any governance activities will have any form or superior weighting or be seen as a platform or pre-requisite to be selected. The Fellowship Program shall be open for all.
  - Wilson echoed that all applications are received individually with criteria agreed, and MSG members are free to volunteer for Fellowship Committee, the result is and shall not be relying on other gauging parties.
  - Singh commented that being “unknown” is not a problem because bringing new people into the Internet Governance fora is as important.
Wilson added that there is no mechanism on public correspondence so far for APRIGF and suggested that the response be emailed back to whomever addressed in the correspondence in the first place.

Hilyard volunteered to draft the response to BIGF.

**Action Items:**
- Secretariat to coordinate with ISOC on the online course provision for fellows.
- Hilyard to prepare the draft response to BIGF and share with MSG for comments and endorsement.

**Drafting Committee Updates**
- Proposed Timeline:
  - Mid Apr: Workshop Result
  - May (2nd week): Finalised program release
  - May (3rd week): Draft 0
  - May (3rd/4th week): Webinar 1 (explanation of what the document is)
  - June: Public Comment/input 1
  - July (mid): Draft 1
  - July 26-29: Townhall 1, 2, Closing Plenary
  - August (mid): Draft 2
  - August (mid): Webinar 2
  - August (mid): Public Comment 2
  - Sept (beginning): Draft 3 for finalization
  - Sept (mid): Publish Synthesis Document
- Secretariat updated that the Drafting Committee commanded the overall synthesis document process last year and will adopt it in general for this year with 2 webinars newly introduced.
- Webinar 1 will be use to explain about the synthesis document and answer any questions community members may have. Webinar 2 will be used to further collect feedback and discuss the Draft 2 developed for any final revision of the document.
- Wilson appreciated the continual improvement of the process and supported the idea of webinars.

3. **MSG Chair Election 2017**
- Secretariat updated that there will be 2 leadership positions vacant for election 2017:
  - 2-year term Chair position (2017-2019) - Mr. Paul Wilson expiring in Bangkok 2017 meeting
  - 2-year term Vice-Chair position (2017-2019) – Mr. Arun Sukumar expiring in Bangkok 2017 meeting
- According to the Election Procedure, an Election Committee shall be called for which consists of 3 members. The entire process shall last around 2 months which provide us enough time to have the new leaders elected at the Bangkok face-to-face MSG member.
• Secretariat also noted that the same candidate can only be elected for 2 terms consecutively and therefore Mr. Paul Wilson is not eligible for running the Chair position in 2017.

**Action Items:**
- Secretariat to open a 2-week call for volunteers to join Election Committee 2017.

4. **IGF Geneva 2017**
• Secretariat updated that APRIGF have held either face-to-face MSG meeting or open community sessions in IGFs over the past few years. Secretariat added that the IGF secretariat suggested to NRIs to submit a placeholder during the open call for workshop to secure a room since it is unclear whether spare rooms could be allocated due to the extra costs which is currently under calculation.
• Wilson agreed that we shall submit a placeholder with substantive discussions reflecting the current agenda and sub-themes of 2017 meeting. Himself further volunteered to assist the workshop proposal write-up.
• Secretariat to work with Wilson to prepare a draft of workshop submission for MSG and submit before the deadline 4 May, 19:00 UTC+8.

**Action Items:**
- Secretariat to work with Wilson to prepare a draft of workshop submission for MSG and submit before the deadline 4 May, 19:00 UTC+8.

5. **A.O.B**
- None.

**Summary of Actions Items**
- Secretariat to circulate the minutes of 19 Apr MSG meeting.
- MSG members to help share the news on YIGF youth fellowship application.
- Program Committee to finalize the additional selected workshop proposals.
- Secretariat to circulate the current draft agenda with the MSG list
- Secretariat to inform the final selected additional workshop organizers and publish the provisional agenda online early next week.
- Secretariat to coordinate with ISOC on the online course provision for fellows.
- Hilyard to prepare the draft response to BIGF and share with MSG for comments and endorsement.
- Secretariat to open a 2-week call for volunteers to join Election Committee 2017.
- Secretariat to work with Wilson to prepare a draft of workshop submission for MSG and submit before the deadline 4 May, 19:00 UTC+8.

The next meeting will be held on 17 May (Wed) 2017 at 4:00 - 5:00 (UTC).